



## Flexible Spending Account Termination Form

Employer Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Employee Address: \_\_\_\_\_

Employee SS#: \_\_\_\_\_

Date of Termination: \_\_\_\_\_

Total Payroll Deductions  
as of Termination Date: \_\_\_\_\_

Reason for termination: (check box)

Termination of employment	Reduction in hours
Layoff	Exhaustion of FMLA or Disability Leave
Loss of Dependent Status (dependent name)	Divorce (Provide date of divorce) _____
Military Leave	Employee deceased
Dependent deceased	

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Authorized Employer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

(If employee is not available to sign, write "Not Available for Signature")